

Property Address:



# Commercial Input Form – Central Valley

An Asterisk (\*) Denotes a Required Field  
Two Asterisks (\*\*) Denotes a Conditional Field

## PROPERTY TYPE/APN

Property Subtype\*:  Industrial  Manufacturing  Med-Dental  Multi-Use  Office  Rental  Retail Strip  
 Shop Center  Warehouse

County\*: \_\_\_\_\_ APN\*: \_\_\_\_\_

## LISTING

Office\*: \_\_\_\_\_ Agent\*: \_\_\_\_\_

Co-Office: \_\_\_\_\_ Co-Agent: \_\_\_\_\_

Listing Date\*: \_\_\_\_\_ Expiration Date\*: \_\_\_\_\_ Listing Price\*: \_\_\_\_\_

Price Includes (max 100 char):

Price Excludes (max 100 char):

Dual Agency:  Yes  No Scope of Service:  Entry Only  Limited Service  Full Service

Agreement Type\*:  Exclusive Right  Open  Probate Exclusive Right  
 Exclusive Agency  Net  Probate Exclusive Agency  Probate Open

Marketing Remarks\* (max 1000 char):

Agent Remarks\* (max 1000 char):

Internet/IDX\*:  Yes  No Show Address to Public\*\*:  Yes  No

Show AVM to VOW\*\*:  Yes  No Show Comments on VOW\*\*:  Yes  No

Special Conditions:  Bankruptcy  Bidding Required  Court Approval Required  Estate Sale  NOD  
 Probate  REO

Special Disclosures:  CC&R's  CFD  Deed Restrictions  Easements  HOA  Mello Roos

## Documents Available:

Abstract  Equipment List  Lease  Site Plan  
 Appraisal  Feasibility Study  Liquor License  Soil Test  
 Bed Tax Statement  Financial Debt  Perc Test  Survey  
 Bylaws  Fixture Inventory  Phase One Available  Tax Returns  
 Business License  Flood Plain  Phase Two Available  Title Insurance  
 CC&R's  Furnish List  Property Condition Stmt  Topography Map  
 Easements  Inventory List  Proposed Building Plan  
 EPA Documents  Lead-Based Paint Disclosure  Sales Tax Statement

## PROPERTY

Street Number\*: \_\_\_\_\_ Street Direction:  E  N  NE  NW  S  SE  SW  W

Street Name\*: \_\_\_\_\_ Street Suffix: \_\_\_\_\_

Street Post Direction:  E  N  NE  NW  S  SE  SW  W Unit: \_\_\_\_\_

City/Town\*: \_\_\_\_\_ State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_ Zip Plus 4: \_\_\_\_\_

Cross Street\*: \_\_\_\_\_

Property Address:

Directions (max 250 char)\*:

<b>Region/Setting:</b> <input type="checkbox"/> Foothill <input type="checkbox"/> Mountain <input type="checkbox"/> Rural <input type="checkbox"/> Urban	<b>Lot #:</b>	<b>Lot Dimensions:</b>
<b>Census Tract:</b>	<b>Subdivision:</b>	<b>Apx Sq Ft*:</b>
<b>Apx Sq Ft Source*:</b> <input type="checkbox"/> Appraiser <input type="checkbox"/> Seller <input type="checkbox"/> Tax Records <input type="checkbox"/> Other	<b>Apx Lot Size*:</b>	
<b>Apx Lot Size Source*:</b> <input type="checkbox"/> Appraiser <input type="checkbox"/> Seller <input type="checkbox"/> Tax Records <input type="checkbox"/> Other	<b>Apx Elevation:</b>	
<b>Year Built*:</b>	<b>Year Built Exception**:</b> <input type="checkbox"/> New Construction <input type="checkbox"/> Under Construction <input type="checkbox"/> Unknown	
<b>Stories:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4+ <input type="checkbox"/> Split Level <input type="checkbox"/> Basement		
<b>Zoning*:</b>	<b>Enterprise:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	

Legal Description:

Property Associations:  Dues Optional  Dues Mandatory  Parking Fees

**COMPENSATION/SHOWING**

<b>Commission*:</b>	<b>Short Sale*:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Short Sale Comments**:</b>		
<b>Hardship Submitted**:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Bank Owned/REO:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Variable Rate*:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Owner Name:</b>	<b>Owner Phone:</b>	
<b>Occupant Type*:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant <input type="checkbox"/> Caretaker	<b>Occupant Name:</b>	
<b>Phone To Show:</b>	<b>Lockbox*:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Lockbox Location:</b>

Showing Instructions (max 250 char):

**Showing:**

- |   |                                       |   |   |   |
|---|---------------------------------------|---|---|---|
| <input type="checkbox"/> 1 Hr-NAGS        | <input type="checkbox"/> Call Agent   | <input type="checkbox"/> Caution - Pets             | <input type="checkbox"/> Lock Box Vacant  | <input type="checkbox"/> Security Alarm   |
| <input type="checkbox"/> 2 Hr-NAGS        | <input type="checkbox"/> Call Office  | <input type="checkbox"/> Drive By                   | <input type="checkbox"/> No Sign          | <input type="checkbox"/> Show Any Time    |
| <input type="checkbox"/> 24 Hour Notice   | <input type="checkbox"/> Call Manager | <input type="checkbox"/> Key at Office              | <input type="checkbox"/> Owner Occupied   | <input type="checkbox"/> Sign on Property |
| <input type="checkbox"/> Alarm            | <input type="checkbox"/> Call Owner   | <input type="checkbox"/> List Agent Must be Present | <input type="checkbox"/> Restricted Days  | <input type="checkbox"/> Tenant Occupied  |
| <input type="checkbox"/> Appointment Only | <input type="checkbox"/> Call Tenant  | <input type="checkbox"/> Lockbox                    | <input type="checkbox"/> Restricted Hours | <input type="checkbox"/> Vacant           |

Tour/Caravan Date:

**FINANCING/TERMS**

Current Financing (1<sup>st</sup>):  Assumable  Conventional  Free & Clear  Non-Assumable  Private

**Terms\*:**

- |   |                                      |   |   |                                 |
|---|--------------------------------------|---|---|---------------------------------|
| <input type="checkbox"/> Assumable Loan | <input type="checkbox"/> Exchange    | <input type="checkbox"/> Lease Option   | <input type="checkbox"/> Seller Carry 2 <sup>nd</sup> | <input type="checkbox"/> Submit |
| <input type="checkbox"/> Cash           | <input type="checkbox"/> Farm Credit | <input type="checkbox"/> Lease Purchase | <input type="checkbox"/> Price "AS IS"                | <input type="checkbox"/> Trade  |
| <input type="checkbox"/> Conventional   | <input type="checkbox"/> FMHA        | <input type="checkbox"/> Seller Carry   | <input type="checkbox"/> Seller Financing             | <input type="checkbox"/> Wrap   |

<b>Possession:</b> <input type="checkbox"/> Assigned Rent <input type="checkbox"/> At Closing <input type="checkbox"/> Closing + Days <input type="checkbox"/> Completion <input type="checkbox"/> Immediate	<b>Possession Date:</b>
<input type="checkbox"/> Interim Occupancy <input type="checkbox"/> Loan Approval <input type="checkbox"/> Negotiable <input type="checkbox"/> Sec. Deposit Required	

<b>Occupancy:</b> <input type="checkbox"/> Full Service <input type="checkbox"/> Modified Gross Lease	<b>Sales Options:</b> <input type="checkbox"/> Divided
<input type="checkbox"/> CPI Change <input type="checkbox"/> Gross Lease <input type="checkbox"/> Net Lease	<input type="checkbox"/> Adjacent Land Avail <input type="checkbox"/> Total Parcel Only

<b>Sale Includes*:</b> <input type="checkbox"/> Business <input type="checkbox"/> Franchise <input type="checkbox"/> Inventory <input type="checkbox"/> Land Only
<input type="checkbox"/> Building(s) <input type="checkbox"/> Equipment <input type="checkbox"/> Furniture <input type="checkbox"/> Land & Improvement <input type="checkbox"/> Licenses

**INCOME / EXPENSE**

<b>Gross Revenue:</b>	<b>Gross Income:</b>	<b>Net Income:</b>
<b>Operating Income:</b>	<b>Total Operating Exp:</b>	<b>Less Vacancy/Bad Debt:</b>
<b>Management Exp:</b>	<b>Maintenance Exp:</b>	<b>Utility Exp:</b>

Property Address:

<b>City Tax:</b>	<b>County Tax:</b>	<b>Insurance:</b>
<b>Other Expenses:</b>	<b>Property Taxes:</b>	<b>Tax Rate:</b>
<b>Land Value:</b>	<b>Improvement Value:</b>	<b>Total Value:</b>
<b>Owner Pays*:</b>		
<input type="checkbox"/> % Gross Income	<input type="checkbox"/> Gas/Electric	<input type="checkbox"/> Heating
<input type="checkbox"/> Bldg Exterior Maint	<input type="checkbox"/> Exterminating	<input type="checkbox"/> Lawn Care
<input type="checkbox"/> Cable/Sat	<input type="checkbox"/> Insurance	<input type="checkbox"/> Maintenance Fees
<input type="checkbox"/> Common Area Maint	<input type="checkbox"/> Janitorial	<input type="checkbox"/> None
<input type="checkbox"/> Other	<input type="checkbox"/> PUD	<input type="checkbox"/> Snow Removal
<input type="checkbox"/> Parking Area	<input type="checkbox"/> Rent Only	<input type="checkbox"/> Trash Pickup
<input type="checkbox"/> Property Mgmt	<input type="checkbox"/> Security	<input type="checkbox"/> Water
<input type="checkbox"/> Property Taxes	<input type="checkbox"/> Sewer	
<b>Tenant Pays*:</b>		
<input type="checkbox"/> Cable/Sat	<input type="checkbox"/> Heating	<input type="checkbox"/> Maintenance Fees
<input type="checkbox"/> Common Area Expense	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other
<input type="checkbox"/> Electric	<input type="checkbox"/> Janitorial	<input type="checkbox"/> Parking Area
<input type="checkbox"/> Sewer	<input type="checkbox"/> Tax	<input type="checkbox"/> Telephone
<input type="checkbox"/> Trash Pickup	<input type="checkbox"/> Utilities	<input type="checkbox"/> Water
<b>Liquor License:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Lease Rate:</b>	<b>Lease Terms:</b>
<b>Fees:</b>	<b>Fees Paid:</b> <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	
<b>BUSINESS / BUILDING</b>		
<b>Total Buildings:</b>	<b># Floors:</b>	<b>Restrooms:</b>
<b>Current Business Type:</b>		
<input type="checkbox"/> Buyer to Verify	<input type="checkbox"/> Department Store	<input type="checkbox"/> Hospital
<input type="checkbox"/> Automotive	<input type="checkbox"/> Disc. Store	<input type="checkbox"/> Hotel/Motel
<input type="checkbox"/> Bank	<input type="checkbox"/> Franchise	<input type="checkbox"/> Industrial Engineering
<input type="checkbox"/> Barber/Beauty Shop	<input type="checkbox"/> General Office	<input type="checkbox"/> Ind. Manufacturing
<input type="checkbox"/> Bowling Alley	<input type="checkbox"/> Government	<input type="checkbox"/> Laundromat
<input type="checkbox"/> Church	<input type="checkbox"/> Grocery/Convenience	<input type="checkbox"/> Liquor Store
<input type="checkbox"/> Day Care	<input type="checkbox"/> Health Club	<input type="checkbox"/> Material Storage
<input type="checkbox"/> Medical Office	<input type="checkbox"/> Mobile Home Prk	<input type="checkbox"/> Shop-Neighborhood
<input type="checkbox"/> Other	<input type="checkbox"/> Private Club	<input type="checkbox"/> Shop-Commercial
<input type="checkbox"/> Restaurant	<input type="checkbox"/> Storage	<input type="checkbox"/> Shop-Regional
<input type="checkbox"/> Fast Food	<input type="checkbox"/> Theatre	<input type="checkbox"/> Warehouse/Dist
<input type="checkbox"/> Retail Store	<input type="checkbox"/> Warehouse/Dist	
<b>Other Current Business Type**:</b>		
<b>Location:</b> <input type="checkbox"/> Corner <input type="checkbox"/> Cul-De-Sac <input type="checkbox"/> Frontage <input type="checkbox"/> Interior <input type="checkbox"/> Major Arteries <input type="checkbox"/> Mall/Strip Mall		
<b>Potential Use:</b>		
<input type="checkbox"/> Buyer to Verify	<input type="checkbox"/> Department Store	<input type="checkbox"/> Hospital
<input type="checkbox"/> Automotive	<input type="checkbox"/> Disc. Store	<input type="checkbox"/> Hotel/Motel
<input type="checkbox"/> Bank	<input type="checkbox"/> Franchise	<input type="checkbox"/> Industrial Engineering
<input type="checkbox"/> Barber/Beauty Shop	<input type="checkbox"/> General Office	<input type="checkbox"/> Ind. Manufacturing
<input type="checkbox"/> Bowling Alley	<input type="checkbox"/> Government	<input type="checkbox"/> Laundromat
<input type="checkbox"/> Church	<input type="checkbox"/> Grocery/Convenience	<input type="checkbox"/> Liquor Store
<input type="checkbox"/> Day Care	<input type="checkbox"/> Health Club	<input type="checkbox"/> Material Storage
<input type="checkbox"/> Medical Office	<input type="checkbox"/> Mobile Home Prk	<input type="checkbox"/> Shop-Neighborhood
<input type="checkbox"/> Private Club	<input type="checkbox"/> Shop-Commercial	<input type="checkbox"/> Shop-Regional
<input type="checkbox"/> Restaurant	<input type="checkbox"/> Storage	<input type="checkbox"/> Theatre
<input type="checkbox"/> Fast Food	<input type="checkbox"/> Warehouse/Dist	
<input type="checkbox"/> Retail Store	<input type="checkbox"/> Warehouse/Dist	
<input type="checkbox"/> Service Station		
<b>Other Potential Use**:</b>		
<b>Office SqFt:</b>	<b>Office Clear Height:</b>	<b>Ceiling Height:</b>
<b>Manufac/Retail Clear Height:</b>	<b>Manufacturing SqFt:</b>	<b>Warehouse/Shop SqFt:</b>
<b>Warehouse/Shop Clear Height SqFt:</b>		
<b>Loading:</b> <input type="checkbox"/> Dock High <input type="checkbox"/> Drive In Loading <input type="checkbox"/> Loading In Front <input type="checkbox"/> Loading In Rear <input type="checkbox"/> Vehicle Door		
<b># of Doors:</b>	<b># of Loading Docks</b>	
<b>Miscellaneous:</b>		
<input type="checkbox"/> Additional Buildings	<input type="checkbox"/> Fixtures Furnished	<input type="checkbox"/> Meets 55 & Over
<input type="checkbox"/> Conveyor	<input type="checkbox"/> Freight Elevator	Requirements
<input type="checkbox"/> Deck Grade	<input type="checkbox"/> Ground Floor Unit	<input type="checkbox"/> No Pets Allowed
<input type="checkbox"/> Deck Truck	<input type="checkbox"/> Handicapped Facilities	<input type="checkbox"/> Open Span
<input type="checkbox"/> Display Windows	<input type="checkbox"/> Inside Storage	<input type="checkbox"/> Outside Storage
<input type="checkbox"/> FHA Approved Condo	<input type="checkbox"/> License	<input type="checkbox"/> Pets Allowed
<input type="checkbox"/> Fire Walls	<input type="checkbox"/> Manager on Premises	<input type="checkbox"/> Pets Allowed w/Restrictions
<input type="checkbox"/> Private Storage	<input type="checkbox"/> Signage	
<input type="checkbox"/> Area	<input type="checkbox"/> Truck Scale	
<input type="checkbox"/> Railroad	<input type="checkbox"/> VA Approved Condo	
<input type="checkbox"/> Access	<input type="checkbox"/> Wash/Dryer Hookup	
<input type="checkbox"/> Railroad Spur	<input type="checkbox"/> Wet Sprinklers	
<input type="checkbox"/> Security		
<input type="checkbox"/> Lighting		
<b>Bldg 1 Dimensions:</b>	<b>Bldg 1 Lease Rate:</b>	<b>Bldg 1 Cap Rate:</b>
<b>Bldg 1 Total SqFt:</b>	<b>Bldg 1 Warehouse SqFt:</b>	<b>Bldg 1 Office SqFt:</b>

Property Address:

<b>Bldg 1 Manufacturers SqFt:</b>	<b>Bldg 1 Retail SqFt:</b>	<b>Bldg 1 Max Ceiling Height:</b>
<b>Bldg 1 Min Ceiling Height:</b>	<b>Bldg 1 Dock Doors:</b>	<b>Bldg 1 Bay Spacing:</b>
<b>Bldg 1 Age:</b>	<b>Bldg 1 Available Electric:</b>	
<b>Bldg 2 Dimensions:</b>	<b>Bldg 2 Lease Rate:</b>	<b>Bldg 2 Cap Rate:</b>
<b>Bldg 2 Total SqFt:</b>	<b>Bldg 2 Warehouse SqFt:</b>	<b>Bldg 2 Office SqFt:</b>
<b>Bldg 2 Manufacturers SqFt:</b>	<b>Bldg 2 Retail SqFt:</b>	<b>Bldg 2 Max Ceiling Height:</b>
<b>Bldg 2 Min Ceiling Height:</b>	<b>Bldg 2 Dock Doors:</b>	<b>Bldg 2 Bay Spacing:</b>
<b>Bldg 2 Age:</b>	<b>Bldg 2 Available Electric:</b>	
<b>Bldg 3 Dimensions:</b>	<b>Bldg 3 Lease Rate:</b>	<b>Bldg 3 Cap Rate:</b>
<b>Bldg 3 Total SqFt:</b>	<b>Bldg 3 Warehouse SqFt:</b>	<b>Bldg 3 Office SqFt:</b>
<b>Bldg 3 Manufacturers SqFt:</b>	<b>Bldg 3 Retail SqFt:</b>	<b>Bldg 3 Max Ceiling Height:</b>
<b>Bldg 3 Min Ceiling Height:</b>	<b>Bldg 3 Dock Doors:</b>	<b>Bldg 3 Bay Spacing:</b>
<b>Bldg 3 Age:</b>	<b>Bldg 3 Available Electric:</b>	
<b>EXTERIOR</b>		
<b>Road Front Footage:</b>		
<b>Construction:</b>		<b>Exterior:</b>
<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Steel	<input type="checkbox"/> Aluminum
<input type="checkbox"/> Frame	<input type="checkbox"/> Tilt-Up Concrete	<input type="checkbox"/> Brick/Block
<input type="checkbox"/> Manufactured	<input type="checkbox"/> To Be Built	<input type="checkbox"/> Concrete
<input type="checkbox"/> New Construction	<input type="checkbox"/> Under Construction	<input type="checkbox"/> Fiberboard
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Wood	<input type="checkbox"/> Lap Siding
		<input type="checkbox"/> Masonite/Rock
		<input type="checkbox"/> Metal
		<input type="checkbox"/> Shingle
		<input type="checkbox"/> Steel
		<input type="checkbox"/> Stone
		<input type="checkbox"/> Stucco
		<input type="checkbox"/> Tilt Wall
		<input type="checkbox"/> T1-11
		<input type="checkbox"/> Vinyl
<b>Foundation:</b> <input type="checkbox"/> Brick <input type="checkbox"/> Concrete Block <input type="checkbox"/> Concrete Poured <input type="checkbox"/> Raised <input type="checkbox"/> Slab on Grade <input type="checkbox"/> Wood		
<b>Heating*:</b>		<b>Cooling*:</b>
<input type="checkbox"/> Central Heat	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Attic Fan
<input type="checkbox"/> Central Electric	<input type="checkbox"/> No Heating	<input type="checkbox"/> Ceiling Fan
<input type="checkbox"/> Central Gas	<input type="checkbox"/> Solar	<input type="checkbox"/> Central Air
<input type="checkbox"/> Dual Pac	<input type="checkbox"/> Space Heater	<input type="checkbox"/> Dual Pac
<input type="checkbox"/> Forced Air	<input type="checkbox"/> Wood Stove	<input type="checkbox"/> Evap. Cooler
		<input type="checkbox"/> Forced Air
		<input type="checkbox"/> Heat Pump
		<input type="checkbox"/> No Cooling
		<input type="checkbox"/> Office A/C
		<input type="checkbox"/> Window/Wall Unit
		<b>Lot Shape:</b>
		<input type="checkbox"/> Irregular
		<input type="checkbox"/> Pie
		<input type="checkbox"/> Rectangular
		<input type="checkbox"/> Reverse Pie
		<input type="checkbox"/> Square
<b>Access*:</b>		
<input type="checkbox"/> Airport – 1 mile	<input type="checkbox"/> Airport – 6+ mile	<input type="checkbox"/> Easement
<input type="checkbox"/> Airport – 2-3 mile	<input type="checkbox"/> City Street	<input type="checkbox"/> Freeway
<input type="checkbox"/> Airport – 4-5 mile	<input type="checkbox"/> Country Road	<input type="checkbox"/> Gravel Road
		<input type="checkbox"/> Interstate
		<input type="checkbox"/> Major Highway
		<input type="checkbox"/> Paved Road
		<input type="checkbox"/> Private Road
		<input type="checkbox"/> State Highway
		<input type="checkbox"/> Town Road
		<input type="checkbox"/> Unimproved
		<input type="checkbox"/> Unpaved Road
		<input type="checkbox"/> US Hwy
<b>Electric*:</b>		
<input type="checkbox"/> 220 Volts	<input type="checkbox"/> Circuit Breakers	<input type="checkbox"/> Electric Available
<input type="checkbox"/> 440 Volts	<input type="checkbox"/> Co-op Electric	<input type="checkbox"/> Fuses
		<input type="checkbox"/> Individual Meter
		<input type="checkbox"/> Master Meter
		<input type="checkbox"/> Single Phase
		<input type="checkbox"/> Three Phase
<b>Water/Sewer/Gas*:</b>		
<input type="checkbox"/> City Sewer	<input type="checkbox"/> Master Gas Meter	<input type="checkbox"/> Public Water Avail
<input type="checkbox"/> City Water	<input type="checkbox"/> Master Meter Well	<input type="checkbox"/> Private Sewer
<input type="checkbox"/> Co-op Water	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Private Water
<input type="checkbox"/> Gas Available	<input type="checkbox"/> No Sewer	<input type="checkbox"/> Propane Gas
<input type="checkbox"/> Ind. Meter Well	<input type="checkbox"/> No Water	<input type="checkbox"/> Rural Water Avail
<input type="checkbox"/> Individual Gas	<input type="checkbox"/> Priv. Septic System	<input type="checkbox"/> Rural Water Connected
		<input type="checkbox"/> Telephone Available
		<input type="checkbox"/> Rural Water Membership
		<input type="checkbox"/> Septic
		<input type="checkbox"/> Sewer Connected
		<input type="checkbox"/> Sewer in Street
		<input type="checkbox"/> Sewer to Prop.
		<input type="checkbox"/> Water Community
		<input type="checkbox"/> Water to Prop.
		<input type="checkbox"/> Water to Street
		<input type="checkbox"/> Water/None
		<input type="checkbox"/> Well
<b>Utilities/Services:</b>		<b>Basement:</b>
<input type="checkbox"/> Cable	<input type="checkbox"/> Other	<input type="checkbox"/> Concrete Floor
<input type="checkbox"/> Electric	<input type="checkbox"/> P.G. &E.	<input type="checkbox"/> Crawl
<input type="checkbox"/> Edison	<input type="checkbox"/> Private Utility	<input type="checkbox"/> Dirt Floor
<input type="checkbox"/> Gas	<input type="checkbox"/> Propane	<input type="checkbox"/> Egress Window
<input type="checkbox"/> High Speed Internet	<input type="checkbox"/> Public Gas	<input type="checkbox"/> Full
	<input type="checkbox"/> Separate Meters	<input type="checkbox"/> Fully Finished
	<input type="checkbox"/> Shared	<input type="checkbox"/> Partial
	<input type="checkbox"/> Solar	<input type="checkbox"/> Partially Finished
	<input type="checkbox"/> Telephone Available	<input type="checkbox"/> Walkout
	<input type="checkbox"/> Trash Pickup	

Property Address:

**Parking\*:**

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> 1-5 Spaces       | <input type="checkbox"/> Attached Garage | <input type="checkbox"/> Floor Drain   | <input type="checkbox"/> Off Street Parking |
| <input type="checkbox"/> 6-10 Spaces      | <input type="checkbox"/> Carport         | <input type="checkbox"/> Guest Parking | <input type="checkbox"/> On Street Parking  |
| <input type="checkbox"/> 11-20 Spaces     | <input type="checkbox"/> Common Parking  | <input type="checkbox"/> Heated        | <input type="checkbox"/> Public Garage      |
| <input type="checkbox"/> Over 21 Spaces   | <input type="checkbox"/> Covered Parking | <input type="checkbox"/> Insulated     | <input type="checkbox"/> Tuck Under Garage  |
| <input type="checkbox"/> Assigned Parking | <input type="checkbox"/> Detached Garage | <input type="checkbox"/> No Garage     | <input type="checkbox"/> Unpaved            |

**Parking Ratio:**

**Fence:**

- |  |                                  |
|--|----------------------------------|
| <input type="checkbox"/> Chain Link    | <input type="checkbox"/> Privacy |
| <input type="checkbox"/> Decorative    |                                  |
| <input type="checkbox"/> Electric Gate |                                  |
| <input type="checkbox"/> Full          |                                  |
| <input type="checkbox"/> Partial       |                                  |

**Exterior Features:**

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Deck                  | <input type="checkbox"/> High Visibility      | <input type="checkbox"/> Lighting/Security   | <input type="checkbox"/> Patio            |
| <input type="checkbox"/> Gas Pumps             | <input type="checkbox"/> Highway Frontage     | <input type="checkbox"/> Loading Dock(s)     | <input type="checkbox"/> Utility Building |
| <input type="checkbox"/> Grade/Recession       | <input type="checkbox"/> In-Ground Pool       | <input type="checkbox"/> Parking 1-20 Spaces |   |
| <input type="checkbox"/> Grounds Maintenance   | <input type="checkbox"/> Landscape Sprinklers | <input type="checkbox"/> Parking 21+ Spaces  |   |
| <input type="checkbox"/> High Traffic Location | <input type="checkbox"/> Landscaping          | <input type="checkbox"/> Parking Covered     |   |

**Lot Information:**

- |                                       |   |                                     |
|---------------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Alley Access | <input type="checkbox"/> Private Setting    | <input type="checkbox"/> Waterfront |
| <input type="checkbox"/> Corner       | <input type="checkbox"/> River Frontage     | <input type="checkbox"/> Wooded     |
| <input type="checkbox"/> Cul-De-Sac   | <input type="checkbox"/> Rolling            |                                     |
| <input type="checkbox"/> Fill Dirt    | <input type="checkbox"/> Sloping            |                                     |
| <input type="checkbox"/> Level        | <input type="checkbox"/> Undivided Interest |                                     |
| <input type="checkbox"/> Lot-Rented   | <input type="checkbox"/> Water Access       |                                     |
| <input type="checkbox"/> Lot-Owned    | <input type="checkbox"/> Water View         |                                     |

**Property Description:**

- |  |   |
|--|---|
| <input type="checkbox"/> Approve Plat        | <input type="checkbox"/> Plat Unrecorded        |
| <input type="checkbox"/> Deed Restrictions   | <input type="checkbox"/> Restriction(s)         |
| <input type="checkbox"/> Flood Zone/Ins.     | <input type="checkbox"/> Preum. Plat Map        |
| <input type="checkbox"/> Ground Lease        | <input type="checkbox"/> Seller Will Divide     |
| <input type="checkbox"/> Loc. In City Limits | <input type="checkbox"/> Seller Will Not Divide |
| <input type="checkbox"/> Loc. In County      | <input type="checkbox"/> Survey                 |
| <input type="checkbox"/> Plat Recorded       |   |

**Roof\*:**

- |  |   |                                    |                                       |  |                                      |
|--|---|------------------------------------|---------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Aluminum Cover    | <input type="checkbox"/> Composition      | <input type="checkbox"/> Flat      | <input type="checkbox"/> Rolled       | <input type="checkbox"/> Steel Trusses | <input type="checkbox"/> Wood        |
| <input type="checkbox"/> Asbestos Shingles | <input type="checkbox"/> Concrete         | <input type="checkbox"/> Insulated | <input type="checkbox"/> Shingle      | <input type="checkbox"/> Tar/Gravel    | <input type="checkbox"/> Wood Joists |
| <input type="checkbox"/> Built Up          | <input type="checkbox"/> Corrugated Steel | <input type="checkbox"/> Metal     | <input type="checkbox"/> Steel Joists | <input type="checkbox"/> Tile/Slate    |                                      |

**INTERIOR**

**Alarm & Security System:**  Burglar  Fire Sprinkler  Fire/Smoke  Monitored  Security Gate  Security Patrol

**Interior Features:**

- |   |  |   |   |                                      |
|---|--|---|---|--------------------------------------|
| <input type="checkbox"/> Break Room     | <input type="checkbox"/> Conference Room | <input type="checkbox"/> Freight Elevator | <input type="checkbox"/> Loft/ME          | <input type="checkbox"/> See Remarks |
| <input type="checkbox"/> Clear Height   | <input type="checkbox"/> Elevator(s)     | <input type="checkbox"/> Handicap Access  | <input type="checkbox"/> Private Bathroom | <input type="checkbox"/> Shell Only  |
| <input type="checkbox"/> Clear Span     | <input type="checkbox"/> Extra Storage   | <input type="checkbox"/> Laundry Room     | <input type="checkbox"/> Public Bathroom  | <input type="checkbox"/> Show Room   |
| <input type="checkbox"/> Column Spacing | <input type="checkbox"/> Fireplace(s)    | <input type="checkbox"/> Lobby            | <input type="checkbox"/> Security Lights  | <input type="checkbox"/> Sky Lights  |

**Flooring:**  Bare Concrete  Carpet  Laminate  Sealed Concrete  Slate/Stone  Tile  Vinyl  Wood

Broker's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_